



City of Hollister

Human Resources

375 Fifth Street

Hollister, CA 95023

INVITES APPLICATIONS FOR:

VOLUNTEER FIRE FIGHTER

Currently five (5) positions open

Final Filing Date: Friday, October 8, 2010 by 5:00 p.m.

This is an open recruitment. Qualified candidates from the public and qualified career City employees are encouraged to apply.

Position: Volunteers are designated as temporary employees. No experience is necessary. Volunteers respond to fire alarms, medical emergency and other calls to protect life and property. Volunteers participate in fire prevention, training and station and equipment maintenance activities.

A temporary employee, will receive no benefits other than those required by law and shall not gain a property interest in their job. Further, a temporary employee can be terminated at any time with or without cause.

Qualifications:

1. **Age:** 18 years of age.
2. **Education:** Graduation from high school or possession of an equivalent G.E.D. certificate.
3. **Medical Requirements:** Ability to pass a medical examination administered by a City physician prior to employment.
4. **Licenses:** Possession of a valid CA driver's license, including a safe driving record.
5. **Residency:** Must reside within one (1) mile of city limits and be able to respond immediately to calls for service.
6. **Immigration Reform and Control Act of 1986:** Proof of legal authorization to work in the United States will be required prior to employment.
7. **Desirable qualifications:** CPR, First Responder Medical certification, EMT and Certification of Completion of a Firefighter 1 accredited academy.

HOW TO APPLY:

Applications for this recruitment may be obtained from the City of Hollister, Human Resources Division at 375 Fifth Street, Hollister, CA 95023. Telephone (831) 636-4308. Applications must be received by the Human Resources Division by **5:00 p.m., Friday, October 8, 2010.**

EXAMINATION PROCESS:

1. **Physical Agility Test:** Candidates must submit a current (one-year) Candidate Physical Ability Test (CPAT) certification card at the time of the oral interview phase of the examination process. Information on obtaining CPAT certification is available at www.cpatonline.org or by calling (916) 648-1717 or (877) 648-CPAT.
2. **Oral Interview Examination:** The oral interview examination is designed to evaluate those qualities necessary for success on the job.

3. **Background Investigation and Psychological Screening:** Prior to employment, the Fire Department may conduct a thorough background investigation and a series of psychological tests and interviews.
4. **Post - Offer Medical Examination:** Prior to employment, the candidate will be required to pass a post-offer medical examination. The purpose of the examination is to obtain information about an applicant's medical fitness to carry out the duties of the Volunteer position, without endangering the health and safety of him/herself or others. The medical records shall be maintained in a confidential manner.
5. **Drug Screening:** Prior to employment, the City of Hollister will require all eligible persons to undergo a urine test for drug substance use.
6. **Fingerprinting:** Prior to employment, the City of Hollister will require all eligible persons to undergo a fingerprinting.

Equal Opportunity/Affirmative Action: The City of Hollister does not discriminate on the basis of race, color national origin, ancestry, sex, religion, sexual orientation, age, disability, marital status, political affiliation, or any other non-merit factor. The City of Hollister encourages minorities and women to apply. The City of Hollister makes reasonable accommodations for the disabled. Individuals requiring any accommodation in order to participate in the testing process must inform the Human Resources Office in writing no later than the final filing date stated in the job announcement. Requests for accommodation should include an explanation of the type and extent of accommodations needed to participate in the selection process and/or to perform the duties of the job for which they have applied.

NOTE: The provisions of this bulletin do not constitute an expressed or implied contract. Any provisions contained in this bulletin may be modified or revoked without notice.

DATE OF NOTICE: 8/26/10